**[Peyton Forest ES]**

**Date: [9/11/2019]**

**Time: [3:00 p.m.]**

**Location: [Conference Room]**

1. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Cynthia Gunner** | **Present** |
| **Parent/Guardian** | **Benita Ross** | **Present** |
| **Parent/Guardian** |  |  |
| **Parent/Guardian** |  |  |
| **Instructional Staff** | **Jesicca Welch** | **Present** |
| **Instructional Staff** | **Dana Arnold** | **Present** |
| **Instructional Staff** | **Battaliah Doster** | **Absent** |
| **Instructional Staff** | **Nancy Aragbaye** | **Present** |
| **Instructional Staff** | **Curtis Wright** | **Absent** |
| **Community Member** | **Terry Williams** | **Present** |
| **Community Member** |  |  |
| **Swing Seat** |  |  |
| **Student** *(High Schools)* | **N/A** |  |

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda:** **Motion** [Passes/Fails]
   2. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

|  |  |
| --- | --- |
| **Vacant Position:** | **[Parent, Staff, Community, Swing]** |
| **Appointee’s Name:** |  |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Appointee’s Name:** | Terry Williams nominated by Principal Gunner |

* 1. **Fill Open Swing Seat**

|  |  |
| --- | --- |
| **Open Position:** | **Swing Seat** |
| **Appointee’s Name:** |  |

* 1. **Approval of Previous Minutes** [Passes/Fails]
  2. **Election of Officers** 
     1. **Chair: Result:** [Insert Name of Member Elected as Chair]
     2. **Vice Chair: Result:** [Insert Name of Member Elected as Vice-Chair]
     3. **Secretary: Result:** [Insert Name of Member Elected as Secretary]
     4. **Cluster Representative: Result:** [Insert Name of Member Elected as Cluster Representative]
  3. *For High Schools:* **Appoint Student Representative**

**Student Representative:** [Insert Name of Student Representative]

* 1. **Approval of Public Comment Format:** **Motion**
  2. **The team agreed to a maximum of 20 minutes for public comment,**
  3. **allotting 2 minutes per person for September, October, November, and December GO Team meetings (pass/fail).**
  4. **GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Time** | **Location** | **Public Comment Permitted? (Yes/No)** |
| **1** | **9/11/19** | **3:00 p.m.** | **Peyton Forest ES** | **Yes** |
| **2** | **10/16/19** | **3:00 p.m.** | **Peyton Forest ES** | **Yes** |
| **3** | **11/20/19** | **3:00 p.m.** | **Peyton Forest ES** | **Yes** |
| **4** | **12/18/19** | **3:00 p.m.** | **Peyton Forest ES** | **Yes** |
| **5** | **1/29/20** | **3:00 p.m.** | **Peyton Forest ES** | **No** |
| **6** | **3/18/20** | **3:00 p.m.** | **Peyton Forest ES** | **No** |
| **7** |  |  |  |  |
| **8** |  |  |  |  |

* 1. **Adopt GO Team Norms Motion** [Passes]

1. **Adjournment: Motion** [Passes]
2. Table Swing Seat meeting until the next meeting. Ms. Terry Williams elected as a Community Member representative.
3. Chair Nominations: Nancy Aragbaye (all agreed, none opposed); Vice Chair: Jesicca Welch (all agreed, none opposed); nominated (Battaliah Doster – Secretary); Cluster Representative – Benita Ross
4. Accepted public comment format
5. Agreed on meeting dates
6. Reviewed GO Team Meeting Norms
7. No Discussion Items this time
8. Information Items – We were slated to have 426 students, not including Pre-K students. If we had any lower, we could have possibly loss a teacher. We were at 427 at the leveling date, so we will not lose teachers. A lot of students have gone to Atlanta Heights and Kipp, but some are trickling back in as the year progresses. Mr. Hasan has been hired full time to assist with promoting positive behaviors with our boys. Principal Gunner discussed the impact of the House System. Live School Points are working to increase positive behavior. There will be a pep rally on Friday. Popcorn fundraiser is starting to assist with bringing in money to purchase t-shirts for houses.
9. Go Team Summit on September 28th. Asking for three members to attend. New Member Orientation will be provided, breakfast and lunch as well.